



Plot 1479 Naalya Road, Kiwatule • P.O. Box 25312, Kampala • Tel: 256 312 263 263 • www.mangotreeuganda.org

Job Description

Mango Tree Company Profile:

More than ten years ago, a former Peace Corps volunteer and primary school teacher began developing educational materials side-by-side with Ugandan teachers to make learning more fun and interactive. More than a decade later, Mango Tree is a fast-growing, employee-owned Ugandan company that takes pride in empowering African communities by delivering high quality, locally appropriate educational tools in fields as diverse as agriculture, health and primary education. Now Mango Tree is looking for a:

DESIGNER

Job Overview:

As a small company with quality and customer satisfaction as its key to success, Mango Tree puts high demands on its employees to add real value to the company. People that are up to this challenge and prove themselves will find an inspiring work environment where they have both the freedom and support to achieve their professional goals.

The **Designer** will be responsible for mainly doing design work, from simple to complex designs, including templates. In addition, the **Designer** will be responsible for developing educational tools for clients by doing layout and design and creating appropriate designs that meet the clients' needs at all times.

Main Responsibilities:

1. Develop new educational tools for clients by doing layout and design and creating appropriate designs that meet clients' needs at all times.
2. Create, manipulate and form designs in various styles as needed by the client.
3. Carry on any design job. This includes both simple and complex designs, including templates.
4. Revise current educational tools to Mango Tree's standards.
5. Assist in-house running of projects through communicating with project managers, giving creative development ideas, managing time well and keeping records.
6. Pretest products with clients.
7. Participate in department and staff meetings.
8. Assist in training new staff in the designing line.
9. Make a monthly work plan and submit to supervisor.
10. Give guidance in print and lamination jobs.
11. Assist in department management as needed.
12. Perform any other administrative work as assigned by the supervisor.

Skills and Knowledge Required:

1. Creativity, curiosity, questioning skills
2. High standards for quality work with a critical eye for design and detail
3. Able to carry on any kind of complex design work
4. Have very good knowledge of Adobe Creative Suite (InDesign, Photoshop and Illustrator)
5. Ability to solve computer design related problems
6. Ability to read, simplify and edit text
7. Ability to catch mistakes in a given material or product
8. Ability to effectively communicate verbally and in writing with the supervisor and managers
9. Willing to continually improve skills and learn on the job
10. Well organized and able to plan ahead
11. Self-motivated and able to work with minimal supervision.
12. Computer literate with basic knowledge of Microsoft Word and Excel



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Salary and Other Benefits: The salary and benefits are attractive and will depend on the skill level of the applicant.

Interested applicants should submit their CVs and work samples by January 3, 2012 to:
work@mangotreeuganda.org.